

CLEANING SCHEDULE

<u>Area</u>	<u>Frequency</u>	<u>Responsible Party</u>	<u>Notes</u>	
	<u>General</u>			
Entry/Exit/Foyer/Corridors	Daily	Elphin Sports Centre		
	Between Users/Hirers			
Toilets	Daily	Elphin Sports Centre		
	Between Users/Hirers	Assisted by Hirer Where Needed		
	Hourly for High Traffic Events			
Court/Halls Floors	Daily	Elphin Sports Centre		
	Between Users/Hirers			
Mezzanine	Daily	Elphin Sports Centre		
	Between Users/Hirers			
Changerooms	Daily	Elphin Sports Centre		
	Between Users/Hirers			
Court/Hall Seating	Daily	Elphin Sports Centre		
	Between Users/Hirers	Assisted by Hirer Where Needed		
Door Handles and High Touch	Daily	Elphin Sports Centre	Including Door Handles,	
Areas	Between Users/Hirers	Assisted by Hirer Where Needed	Handrails, Light Switches & Other	
	Hourly for High Traffic Events		High Touch Traffic Areas	
Rubbish Bins	Twice Daily	Elphin Sports Centre		
	As Needed for High Traffic Events	Assisted by Hirer Where Needed		
Scoreboard Controls/Scorebench	Daily	Elphin Sports Centre		
	Between Users/Hirers	Elphin Sports Centre/Hirer		

<u>Badminton</u>			
Badminton Poles & Nets	Daily	Elphin Sports Centre	As per Badminton Tasmania Guidelines
	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Badminton Tasmania Guidelines
Badminton Rackets & Shuttles	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Badminton Tasmania Guidelines
Training Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Badminton Tasmania Guidelines



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<u>Basketball</u>			
Basketballs	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Basketball Tasmania Guidelines
Training Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Basketball Tasmania Guidelines

<u>Futsal</u>			
Futsal Balls	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Football Federation Tasmania/Northern Futsal Guidelines
Training Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Football Federation Tasmania/Northern Futsal Guidelines

<u>Table Tennis</u>			
Table Tennis Tables	Daily	Elphin Sports Centre	As per Table Tennis Tasmania Guidelines
	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Table Tennis Tasmania Guidelines
Table Tennis Bats/Balls	Between Users/Hirers	Elphin Sports Centre/Hirer	As per Table Tennis Tasmania Guidelines



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School Sporting Use			
Training Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per relevant Department of Education/School Guidelines
Balls and Other Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per relevant Department of Education/School Guidelines

General Sporting Use			
Training Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per relevant Sporting Body Guidelines
Balls and Other Equipment	Between Users/Hirers	Elphin Sports Centre/Hirer	As per relevant Sporting Body Guidelines