

# ***ELPHIN*** ***SPORTS*** --- ***CENTRE***

***BASKETBALL - BADMINTON - TABLE TENNIS***  
***INDOOR SOCCER - MARTIAL ARTS***  
***MULTI PURPOSE STADIUM***

## ***VENUE LAYOUT &*** ***EVENT*** ***MANAGEMENT PLAN***

**VERSION 1.2**

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# 1. INTRODUCTION

The Elphin Sports Centre is committed to providing a safe and low-risk venue for events to be hosted at the Centre and along with this, is committed to minimising the risk of the COVID-19 (Coronavirus) virus from spreading at the Centre.

As a multi-purpose venue, Elphin Sports Centre hosts many different sporting and community events, with multiple being hosted at the same time on occasions.

This document outlines the different layouts and configurations Elphin Sports Centre utilises when hosting the range of events, as well as the requirements and information needed to be submitted to the Centre prior to events being hosted by groups, associations, or other hirers.

This document is a supplementary document to the Elphin Sports Centre COVID-19 Safety Plan and Guidelines, which covers the management and prevention of the spread of COVID-19 within the Centre.

We have taken into account when doing this Venue Layout & Event Plan, not just the level of risk of the virus spreading, but overall, the general wellbeing of our workers and patrons, so ensuring that all safety and hygiene measures that can be taken are in place to assist in minimizing any spread of the virus and ensuring that we comply with all Government and Health guidelines and regulations.

## A) TASMANIAN PUBLIC HEALTH HOTLINE

The Public Health Hotline ensure Tasmanians have access to Coronavirus support and information.

As well as handling enquiries from the general public, qualified clinical staff are available to provide advice to health professionals.

If anyone should feel unwell with cold or flu-like symptoms (including fever, runny nose, cough, sore/itchy throat or shortness of breath), please phone the Public Health Hotline on 1800 671 738 to arrange a referral for a COVID-19 test.

## 2. ABOUT THE VENUE

### A) VENUE LOCATION

Elphin Sports Centre is located at 14-16 Dowling Street, Launceston Tasmania

### B) VENUE OVERVIEW

The venue is made up of 2 buildings, which are separate but joined by a covered walkway.

The venue has a total combined area of approximately 4014m<sup>2</sup>. This is split between the 2 buildings, with Building 1 having 2037m<sup>2</sup> and Building 2 having 1977m<sup>2</sup>.

There is a carpark with access off Racecourse Crescent.

### C) VENUE CONTACT DETAILS

- Venue Management:  
Lyn Townsend – Manager  
Ben Tyeson – Assistant Manager
- Office Hours:  
Monday – Thursday, 10 am to 4 pm  
Friday, 10 am to 1 pm
- Phone: (03) 6334 2487
- Email: [elphin@bigpond.com](mailto:elphin@bigpond.com)
- Website: [www.elphinsportscentre.org.au](http://www.elphinsportscentre.org.au)
- Postal Address:  
Elphin Sports Centre  
14-16 Dowling Street.  
Launceston, Tasmania 7250

### D) VENUE COVID-19 SPECIFIC DETAILS

Elphin Sports Centre Check-In Tas Code: **001674**

## 3. BUILDING 1

### A) BUILDING SUMMARY

Building 1 is the building with the Main Entrance, Kiosk, Halls 3 & 4, Mezzanine, Male & Female Changerooms, Referee Changeroom, Male & Female Toilet, and Accessible Toilet. It is also on the same ground level as the main car park.

This building has a total area of approximately 2037m<sup>2</sup>.

Halls 3 & 4 are divided by a retractable dividing curtain, which allows the 2 halls to be converted into a single large open double hall. This space also has access for trucks to unload and for larger items to be brought in through a roller door and also has portable grandstands which can be set up anywhere within Hall 3 & 4 floor area.

### B) MAIN RISK FACTORS & MANAGEMENT

#### i) *Limited Space & Congestion*

Building 1 has locations where space is limited, and congestion can occur. These areas include:

- Main Entrance (If being used as Entrance & Exit)
- Main Foyer
- Staircase to Mezzanine
- Toilets
- Kiosk Queue
- Changeroom Corridor
- Mezzanine Lift

#### ii) *Management of Limited Space & Congestion*

With the areas of limited space and congestion, floor markings and signage are placed to help manage the limited space and potential congestions.

Signage, staff and volunteers on major events help manage patrons in these areas where practical by instructing them to space and to move out of the areas as soon as possible.

### C) ENTRANCES & EXITS

#### i) *Main Entrance/Exit*

Building 1 has 1 main entry point off the main car park. This entry point can be a double door opening, which depending on the event is either a single point of entry or a dual entry/exit.

*ii) Secondary Entry/Exit Point*

While not a main entry/exit point, there is a secondary entry/exit point to the Main Foyer, which come from the undercover walkway between Building 1 & Building 2. It is a single door and can be used as an entry, exit or dual entry/exit if needed. It is also the main path between Building 1 & Building 2.

*iii) Tertiary Entry Point*

When weather permits and the layout/configuration of the event/s operating at Elphin allow for it, the roller door can be used as an entry point to Hall 3 (and 4). This also can be used as an additional exit point where needed to help disperse patrons where needed through an additional exit point.

*iv) Hall Exit Doors*

In Halls 3 & 4 there are 3 exit doors. 2 of which are mainly used as emergency exits on the southern side. The remaining exit door from the Hall 3 & 4 area is on the northern side and exits out towards the carpark and is used as an exit only door.

*v) Changeroom Corridor Exit*

From the changeroom corridor, there is an emergency exit that can be used if additional exit points are needed, or as an exit for performers/athletes/officials to help prevent them from mixing with the general public.

*vi) Mezzanine Emergency Exit*

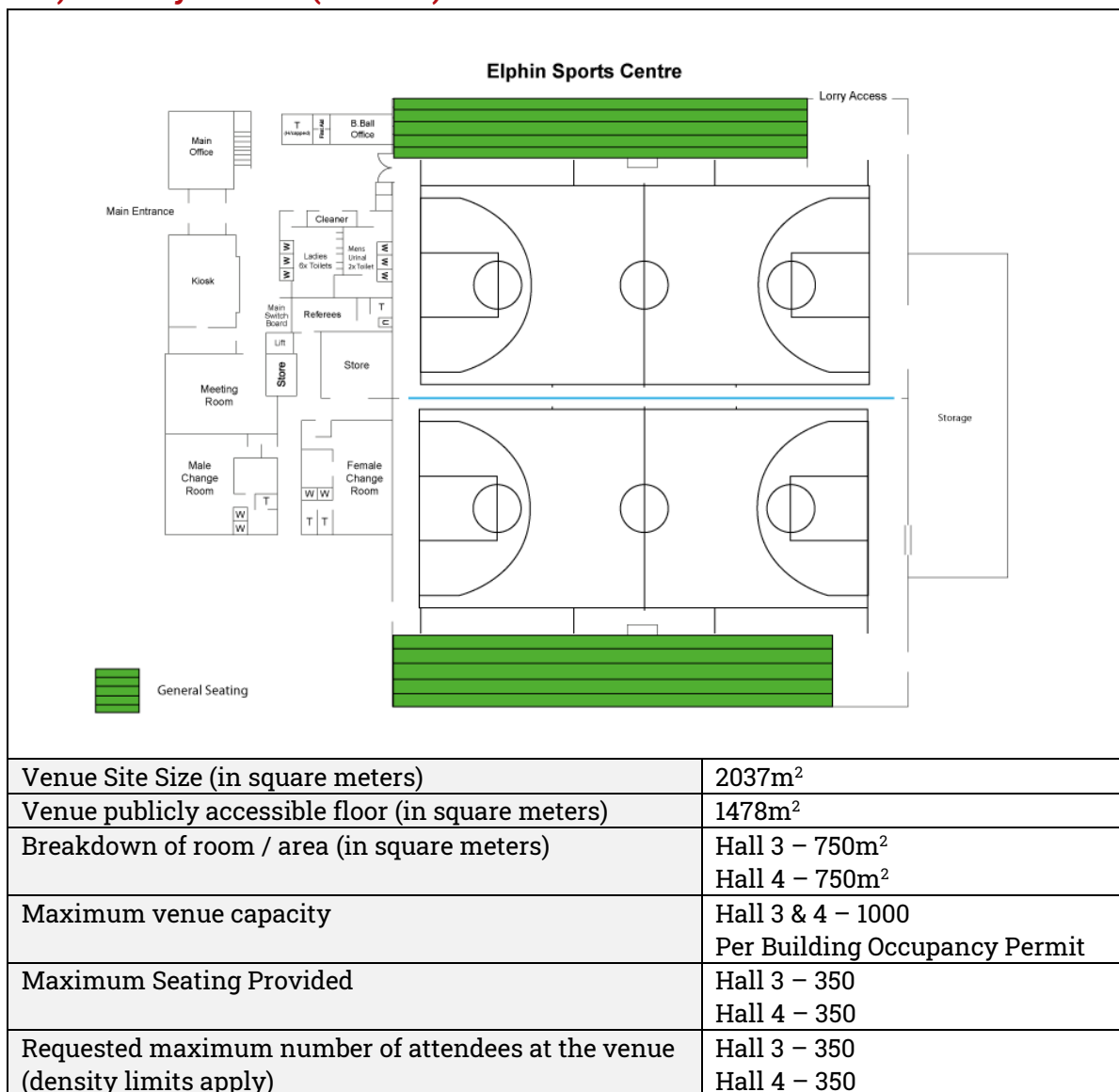
The mezzanine has an emergency exit staircase on the western side of the mezzanine which can be used if additional exit points are needed for patrons in the mezzanine area as the alternative exit pathway for the mezzanine is back down through the main foyer.

## **D) EVENT LAYOUT & SEATING PLANS**

The area that makes up Halls 3 & 4 in Building 1 has multiple different configurations available.

Each layout has a different seated capacity and patron flow. Details of each are provided.

## i) Layout B1-1 (General)



This layout is the general layout of Halls 3 & 4. The dividing curtain is lowered and no additional seating beyond the fixed grandstands are in place.

This is the layout commonly used for Basketball, Futsal, and/or Badminton.

The Grandstands can hold 350 people per court. Each has 6 tiers and have measurements of 28.2m x 4.7m.

Depending on patron numbers, the Main Entrance is either used as an Entry/Exit or just an Entry. The exit door from Hall 4 is used as a point of exit to help with congestion.



## ii) Layout B1-2 (Single Show)

Venue Site Size (in square meters)	2037m <sup>2</sup>
Venue publicly accessible floor (in square meters)	1898m <sup>2</sup>
Breakdown of room / area (in square meters)	Hall 3 – 750m <sup>2</sup> Hall 4 – 750m <sup>2</sup>
Maximum venue capacity	Hall 3 & 4 – 1000 Per Building Occupancy Permit
Maximum Seating Provided (Number of Portable Grandstands)	Hall 3 – 350 Portable Grandstands – <b>90(3)/120(4)/150(5)/180(6)</b>
Requested maximum number of attendees at the venue (density limits apply)	Hall 3 – Capacity (# of Grandstands) <b>440(3)/470(4)/500(5)/530(6)</b>

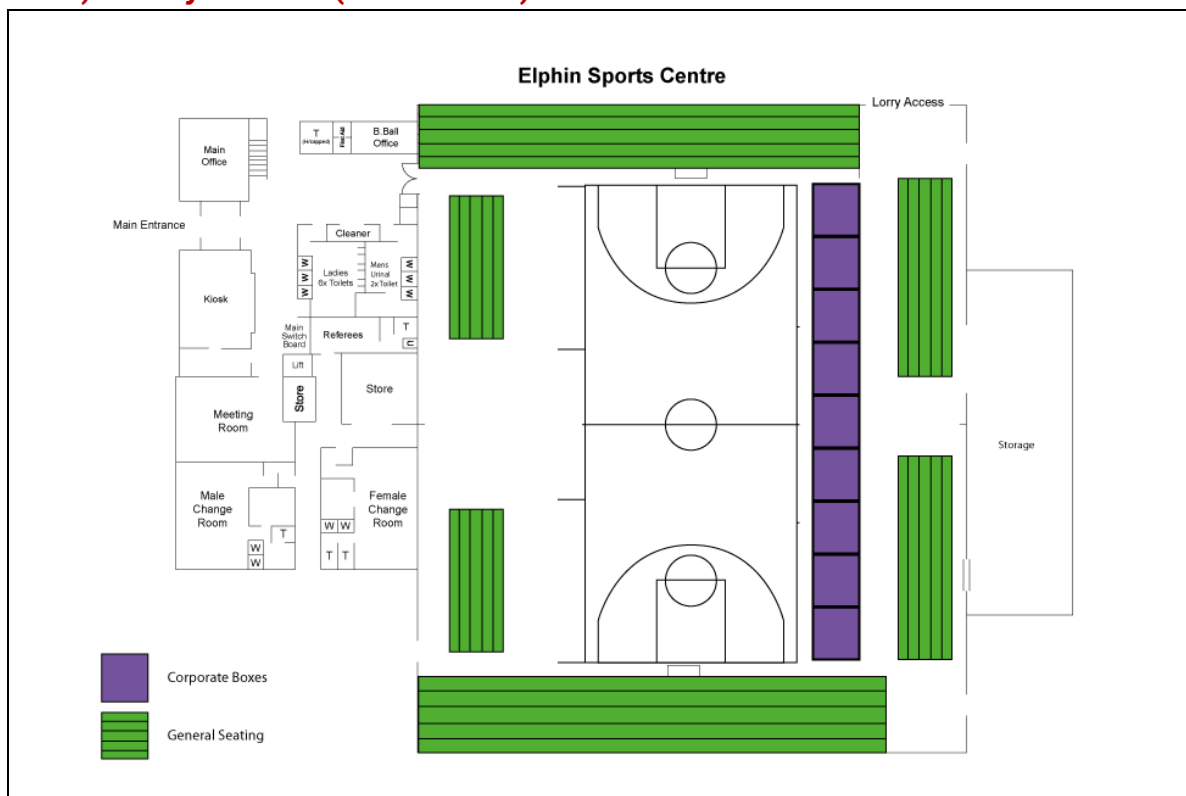
This layout is the single hall show court. The dividing curtain is raised, and additional portable grandstands are used.

This is the layout commonly used for basketball finals.

The fixed Grandstands can hold 350 people and have 6 tiers and have measurements of 28.2m x 4.7m. The portable grandstands can hold 30 people per unit and a minimum of 3 units are used. The portable grandstands measure 3.4m long per unit and have 5 tiers each approximately 1m deep. When set up, the portable grandstands are placed opposite the fixed grandstands.

Depending on patron numbers, the Main Entrance is either used as an Entry/Exit or just an Entry. The exit door from Hall 4 is used as a point of exit to help with congestion.

### iii) Layout B1-3 (Main Show)



Venue Site Size (in square meters)	2037m <sup>2</sup>
Venue publicly accessible floor (in square meters)	1898m <sup>2</sup>
Breakdown of room / area (in square meters)	Hall 3 – 750m <sup>2</sup> Hall 4 – 750m <sup>2</sup>
Maximum venue capacity	Hall 3 & 4 – 1000 Per Building Occupancy Permit
Maximum Seating Provided	Fixed Grandstands - 700 Portable Grandstands – 300 Corporate Boxes - 90
Requested maximum number of attendees at the venue (density limits apply)	1000

This layout is the main show court played across Halls 3 & 4. The dividing curtain is raised, and additional portable grandstands are used.

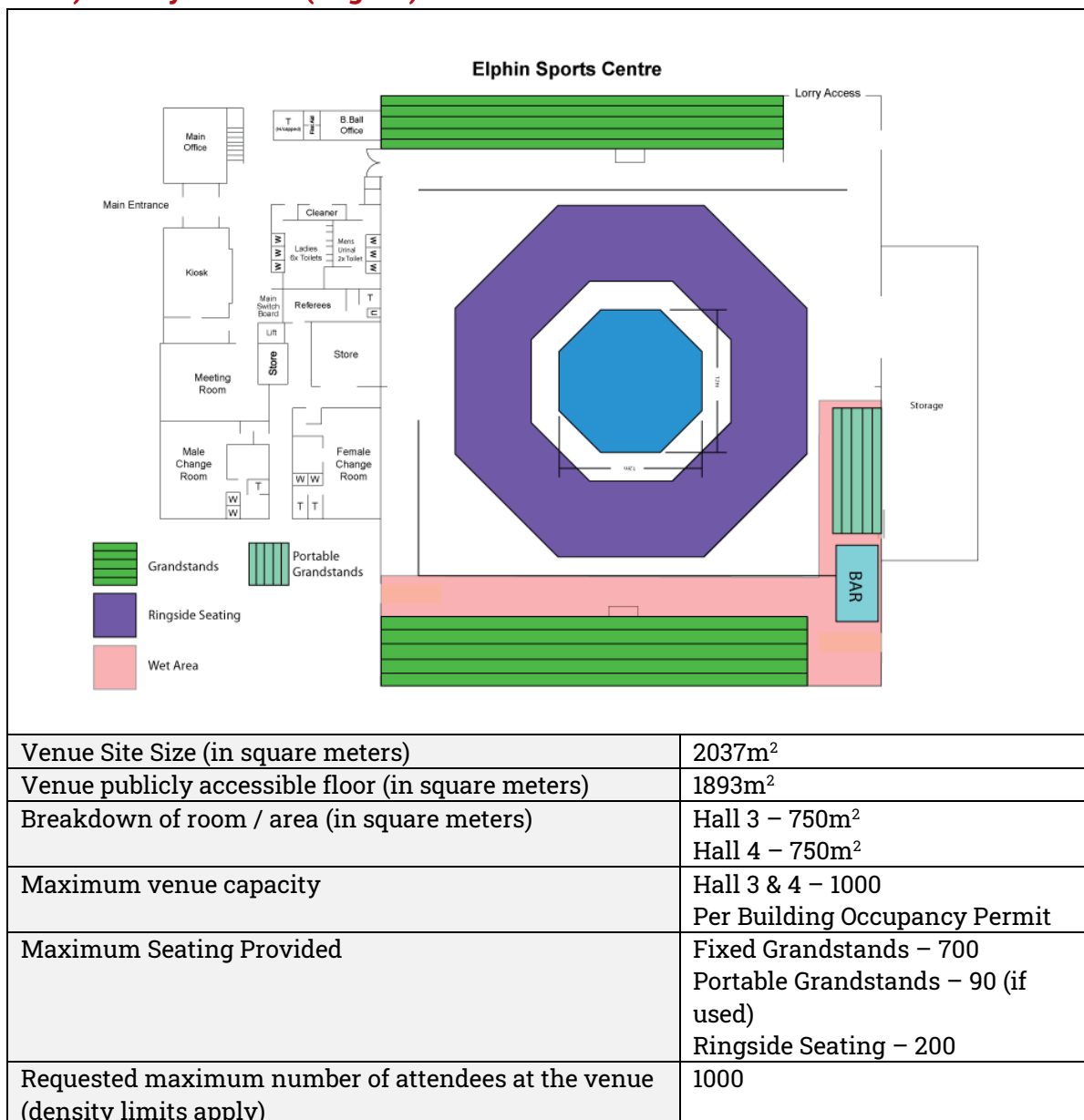
This is the layout commonly used for Launceston Tornados home games.

The 2 fixed Grandstands can hold 350 people each and have 6 tiers and have measurements of 28.2m x 4.7m. The portable grandstands can hold 30 people per unit and a total of 10 units are used. The portable grandstands measure 3.4m long per unit and have 5 tiers each approximately 1m deep. The Portable Grandstands are grouped in 2 groups of 2 units placed on the left (as shown on the above seating map) and 2 groups of 3 units placed on the right (as shown on the above seating map)

Placed along the right of the court (as shown on the above seating map) are 9 corporate boxes. They each have 10 seats in them. This area may, depending on the event, be classed as a “wet area” with alcohol being consumed only within the corporate box area not outside in the general seating area. The boxes are approximately 1.5m deep and 3.1m per box and run the length of the court.

Depending on patron numbers, the Main Entrance is either used as an Entry/Exit or just an Entry. The exit door from Hall 4 is used as a point of exit to help with congestion.

#### iv) Layout Bl-4 (Legion)



This layout is used for Legion Fight Sports Muay Thai Kickboxing. The dividing curtain is raised, and loose seating is used for ringside seating.

The ring takes up approximately 12m x 12m area.

The 2 fixed Grandstands can hold 350 people and have 6 tiers and have measurements of 28.2m x 4.7m. Around the ring is 200 individual chairs which make up the ringside seating.

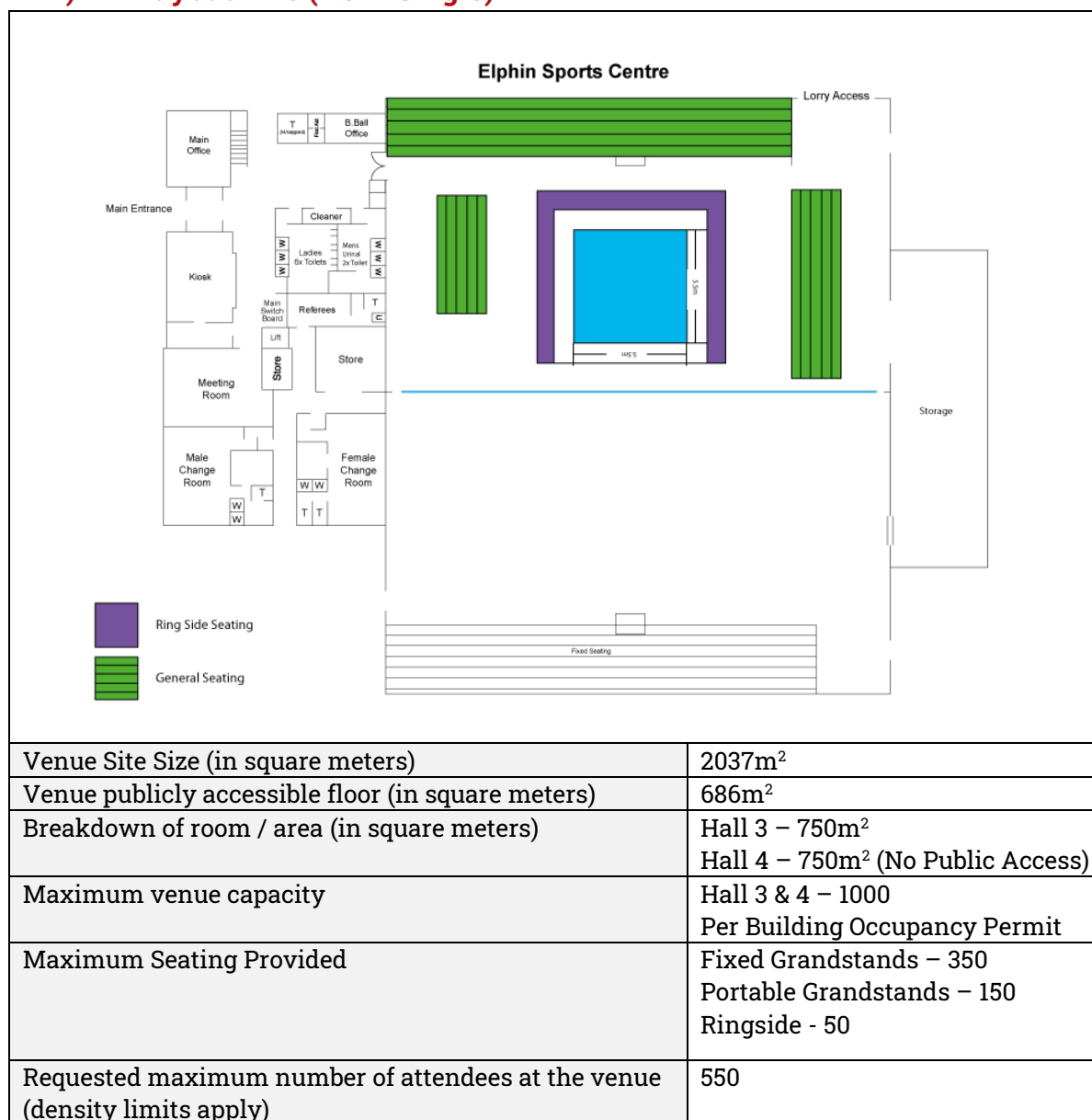
Along with this, if needed additional portable grandstands can be put out alongside the bar to create an additional seated area for the ringside patrons to sit when drinking if required. When these are utilised, 3 of the portable grandstands are set

up. The portable grandstands measure 3.4m long per unit and have 5 tiers each approximately 1m deep and seat 30 patrons per unit.

The area shaded red is the “wet area” and includes the General Seating area at the bottom of the above graphic.

Depending on patron numbers, the Main Entrance is either used as an Entry/Exit or just an Entry. The exit door from Hall 4 is used as a point of exit to help with congestion.

## v) Layout B1-5 (TCW Single)



This layout is used for Tasmanian Championship Wrestling. The dividing curtain is lowered, individual chairs are used for ringside and portable grandstands are also used.

This is the layout commonly used for Tasmanian Championship Wrestling.

The ring takes up approximately 8m x 8m area.

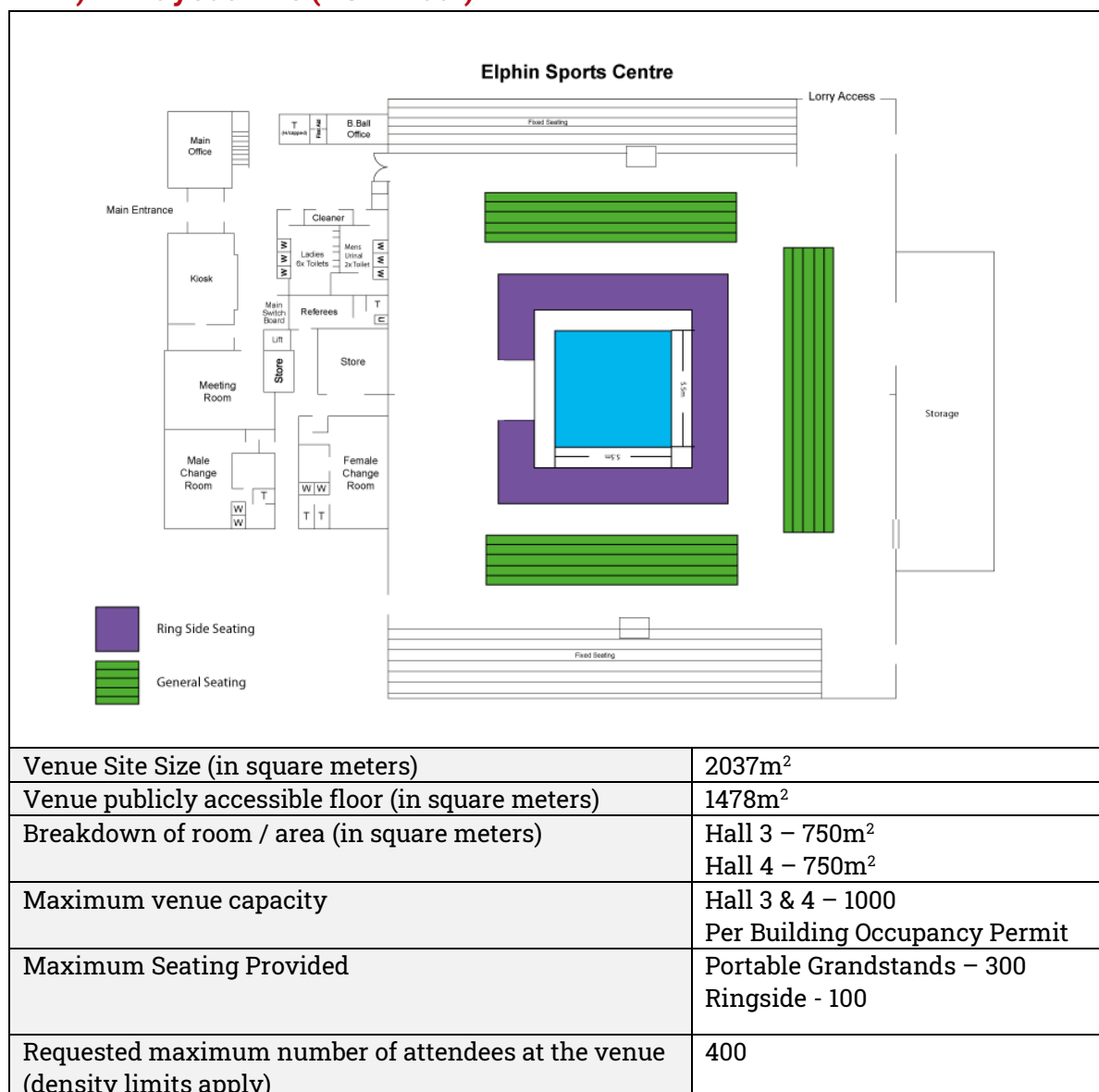
The fixed Grandstand can hold 350 people and has 6 tiers and have measurements of 28.2m x 4.7m. The portable grandstands can hold 30 people per unit. The portable grandstands measure 3.4m long per unit and have 5 tiers each approximately 1m deep. The grandstands are set up in 1 set of 2 on the left (as shown on the above graphic) and 3 on the right (as shown on the above graphic).

Around the ring is 50 individual chairs which make up the ringside seating.

The main entry is used as an Entry/Exit, with patrons only entering at the start and exiting at the finish.



## vi) Layout B1-6 (TCW Dual)



This layout is used for Tasmanian Championship Wrestling. The dividing curtain is raised, individual chairs are used for ringside and portable grandstands are also used.

This is the layout commonly used for Tasmanian Championship Wrestling.

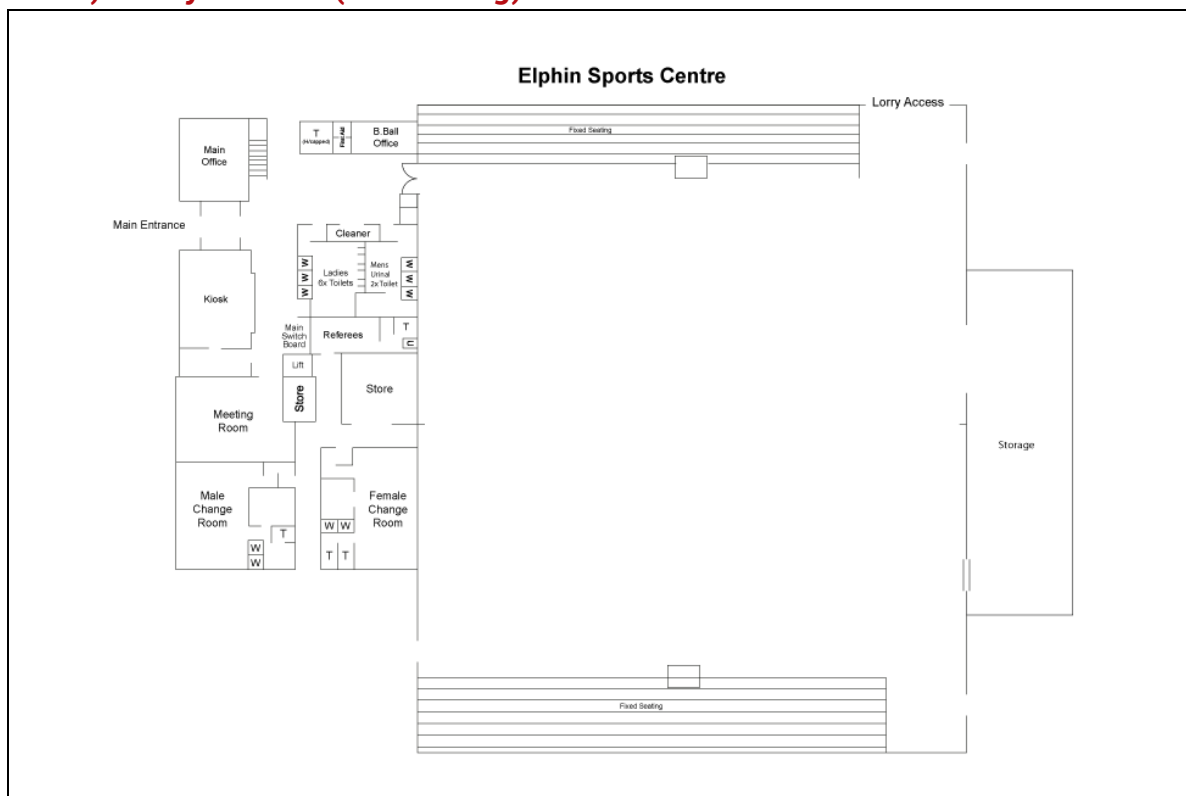
The ring takes up approximately 8m x 8m area.

The fixed Grandstand can hold 350 people and has 6 tiers and have measurements of 28.2m x 4.7m. The portable grandstands can hold 30 people per unit. The portable grandstands measure 3.4m long per unit and have 5 tiers each approximately 1m deep. The grandstands are set up in 2 sets of 3 on top and bottom (as shown on the above graphic) and 4 on the right (as shown on the above graphic).

Around the ring is 100 individual chairs which make up the ringside seating.

The main entry is used as an Entry/Exit, with patrons only entering at the start and exiting at the finish.

## vii) Layout B1-6 (No Seating)



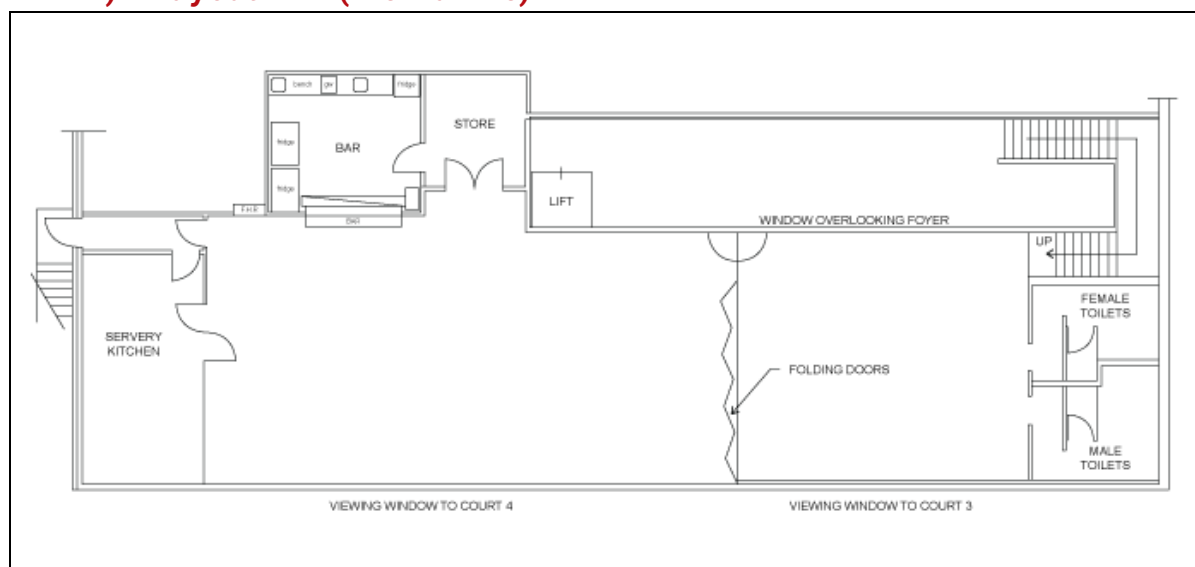
Venue Site Size (in square meters)	2037m <sup>2</sup>
Venue publicly accessible floor (in square meters)	1235m <sup>2</sup>
Breakdown of room / area (in square meters)	Hall 3 – 750m <sup>2</sup> Hall 4 – 750m <sup>2</sup>
Maximum venue capacity	Hall 3 & 4 – 1000 Per Building Occupancy Permit
Maximum Seating Provided	0
Requested maximum number of attendees at the venue (density limits apply)	600

The dividing curtain is raised, and no seating is used.

This is used when functions or events (Trade Shows) need space for vendors to have tables and displays set up around the hall space. The layout of tables and displays can vary.

Depending on patron numbers, the Main Entrance is either used as an Entry/Exit or just an Entry. The exit door from Hall 4 is used as a point of exit to help with congestion.

### viii) Layout B1-7 (Mezzanine)



Venue publicly accessible floor (in square meters)	320.3m <sup>2</sup>
Breakdown of room / area (in square meters)	Mezzanine – 320.3m <sup>2</sup>
Maximum venue capacity	Mezzanine - 140 Per Building Occupancy Permit
Maximum Seating Provided	Varies on Individual Seats Used
Requested maximum number of attendees at the venue (density limits apply)	140

The Mezzanine area is a part of Building 1 and is a separate area that overlooks Halls 3 & 4. It is accessed via both stairs and an accessible lift from the Main Foyer.

This area is commonly used as a function room, or as the bar for events, given the bar and kitchen facilities that are a part of the Mezzanine.

The Mezzanine is also used for conferences and meetings.

Seating and Tables are available for use in this area, and the number of seats provided varies depending on the amount of individual seating placed out.

This area has a secondary exit point, which is the emergency exit stairs. Along with this, there is a separate set of toilets in the Mezzanine, which further help with patron management.

## 4. BUILDING 2

### A) BUILDING SUMMARY

Building 2 is the older building with the entrance off Dowling Street, Halls 1 & 2, Table Tennis, Male & Female Changerooms, Male & Female Toilet.

This building has a total area of approximately 1977m<sup>2</sup>.

Halls 1 & 2 are divided by a roller door, which when raised allows for easy movement between both halls, but when lowered makes the halls separate locations with their own entrances and exits.

Along with Halls 1 & 2, there is the Table Tennis Hall which has its own entrance and exit.

### B) MAIN RISK FACTORS & MANAGEMENT

#### i) *Limited Space & Congestion*

Building 2 has locations where space is limited, and congestion can occur. These areas include:

- Dowling Street Entrance (If being used as an Entrance & Exit)
- Dowling Street Foyer
- The hallway outside Hall 1, 2, Table Tennis and Changerooms
- Toilets

#### ii) *Management of Limited Space & Congestion*

With the areas of limited space and congestion, floor markings and signage are placed to help manage the limited space and potential congestions.

Signage, staff and volunteers on major events help manage patrons in these areas where practical by instructing them to space and to move out of the areas as soon as possible.

### C) ENTRANCES & EXITS

#### i) *Entrance from Building 1*

The main point of entry to this building is the Entrance off the walkway joining Building 1 & Building 2. This is normally used as just an Entrance, but at times is also an Exit point.

#### ii) *Dowling Street Entrance*

The entrance from Dowling Street can be used as an Entrance or Exit or both when needed. This access point has limited parking as it opens out onto Dowling Street.

*iii) Hall 1 Exit Doors*

In Hall 1 there are 2 emergency exit doors, which are used as exit points. Both of these doors open out onto the Main Carpark. In some situations when multiple events are operating, the one closest to the main entry to Building 1 is used as an Entry point to Hall 1 to help lower traffic through the Main Foyer of Building 1. The door closest to Building 1 Main Entry is occasionally used as an Entry point

*iv) Hall 2 Exit Doors*

In Hall 2 there are 2 emergency exit doors. Both of these doors open out onto Dowling Street. While not used often as exit points, they are available for use when needed.

*v) Table Tennis Exit Door*

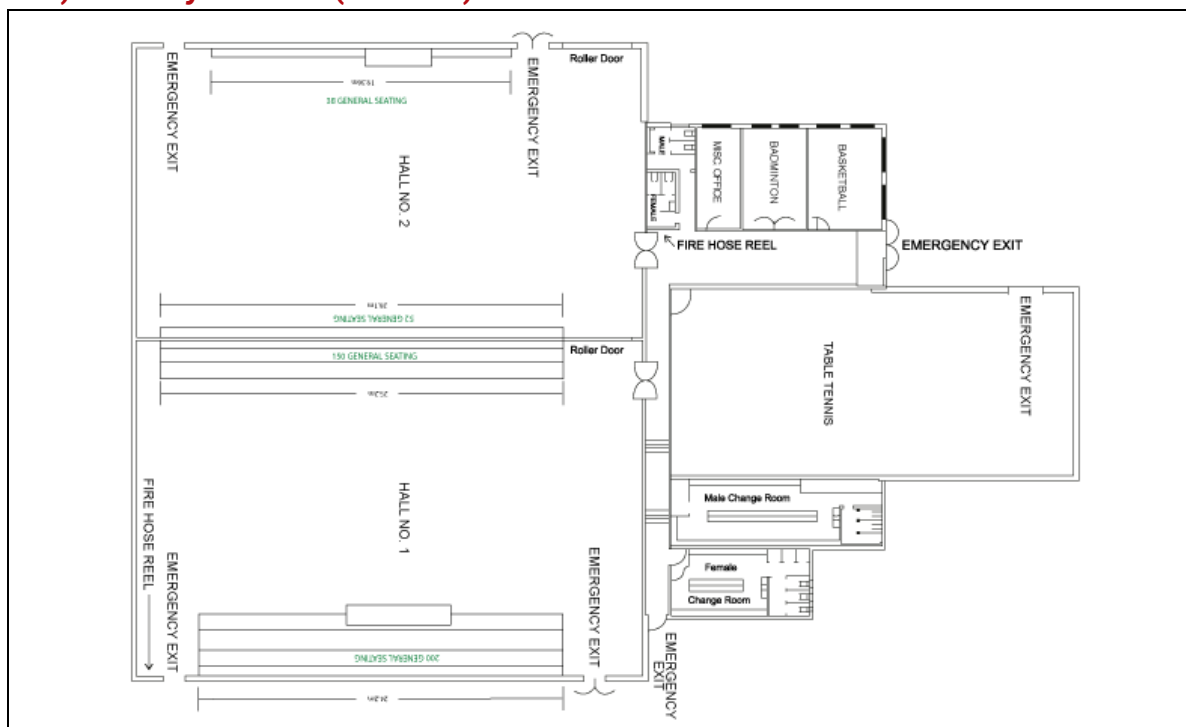
In Table Tennis, there is 1 emergency exit door that can be used as an exit point if needed. This opens out just outside the Dowling Street entrance and allows for a separate exit point from the Table Tennis Hall.

## **D) EVENT LAYOUT & SEATING PLANS**

The area that makes up Halls 1 & 2, and Table Tennis in Building 2 has multiple different configurations available.

Each layout has a different seated capacity and patron flow. Details of each are provided.

### i) Layout B2-1 (General)



Venue Site Size (in square meters)	1977m <sup>2</sup>
Venue publicly accessible floor (in square meters)	1478m <sup>2</sup>
Breakdown of room / area (in square meters)	Hall 1 – 770m <sup>2</sup> Hall 2 – 663m <sup>2</sup> Table Tennis Hall – 354m <sup>2</sup>
Maximum venue capacity	Hall 1 – 450 Hall 2 – 100 Table Tennis - 80 Per Building Occupancy Permit
Maximum Seating Provided	Hall 1 – 350 Hall 2 – 80 Table Tennis - 36
Requested maximum number of attendees at the venue (density limits apply)	Hall 1 – 450 Hall 2 – 100 Table Tennis - 80

This layout is the general layout of Halls 1, Hall 2 & Table Tennis Hall.

This is the layout commonly used for Basketball, Futsal, Badminton and/or Table Tennis.

Hall 1 has 2 sets of grandstands, one holding 200 people (24.2m long and 2.4m deep, with 4 tiers), and another holding 150 people (25.2m long and 1.75m deep, with 3 tiers).

Hall 2 has 2 sets of grandstands, one holding 52 people (26.1m long and 0.45m deep, with 1 tier), and another holding 38 people (19.4m long and 0.45m deep, with 1 tier).

Table Tennis has 2 small grandstands holding 36 people (5.5m & 3.5m long and 1.05m deep, with 2 tiers).

The roller door between Halls 1 & 2 is either raised or lowered depending on the use of the space. When raised Halls 1 & 2 are a single space, but when lowered each has its own entry point and exits available.

The main entry point to this building is the Entry from Building 1 for this layout and this is mainly used as an Entry point only, with staff and sport/event officials only using this as an exit/thoroughfare between buildings. The exit point is the Hall 1 exit door.

An alternative entry/exit point is the Dowling Street Entrance, which is used when events need an extra entry point to this building. It is also the assessable entry/exit point for this building.



## ii) Layout B2-2 (TCW)

The floor plan shows a large rectangular building divided into several sections. On the left is HALL NO. 2, which contains two sets of grandstands (one with 200 seats, one with 150 seats) and a central wrestling ring. To the right of Hall No. 2 is a smaller area containing a TABLE TENNIS court, a Male Change Room, and a Female Change Room. Further right are rooms for BASKETBALL, BADMINTON, and a NBO OFFICE. The plan also shows multiple EMERGENCY EXITS, FIRE HOSE REELS, and a central Roller Door separating the two main halls.

Venue Site Size (in square meters)	1977m <sup>2</sup>
Venue publicly accessible floor (in square meters)	1478m <sup>2</sup>
Breakdown of room / area (in square meters)	Hall 1 – 770m <sup>2</sup> Hall 2 – 663m <sup>2</sup> Table Tennis Hall – 354m <sup>2</sup>
Maximum venue capacity	Hall 1 – 450 Hall 2 – 100 Table Tennis - 80 Per Building Occupancy Permit
Maximum Seating Provided	Hall 1 – 350 + 50 ringside seats Hall 2 – 80 Table Tennis - 36
Requested maximum number of attendees at the venue (density limits apply)	Hall 1 – 450 Hall 2 – 100 Table Tennis - 80

This layout is used for Tasmanian Championship Wrestling. The roller door between Halls 1 & 2 is down.

Hall 1 is used for the Tasmanian Championship Wrestling event while Hall 2 is available for use for other events.

Hall 1 has 2 sets of grandstands, one holding 200 people (24.2m long and 2.4m deep, with 4 tiers), and another holding 150 people (25.2m long and 1.75m deep, with 3 tiers). Along with this, there are 50 individual seats placed around the ring which form the ringside seating.

Hall 2 has 2 sets of grandstands, one holding 52 people (26.1m long and 0.45m deep, with 1 tier), and another holding 38 people (19.4m long and 0.45m deep, with 1 tier).

Table Tennis has 2 small grandstands holding 36 people (5.5m & 3.5m long and 1.05m deep, with 2 tiers).

Entrance to Hall 1 is via the side door closest to the Building 1 Main Entry. This door is used as an Entry prior to the show and then an exit after the show.

Entrance to Hall 2 & Table Tennis Hall is via the Entry door from Building 1 or Dowling Street Entrance. The exits for these halls are through either of the two Entry points, as these are used as a dual entry/exit when Hall 1 is in this layout.

The Dowling Street Entrance remains the accessible entry/exit for all Halls still.

## 5. EVENT MANAGEMENT

### A) PRE-EVENT MANAGEMENT

Prior to events being hosted at Elphin Sports Centre, the event organisers must arrange discussions with the Centre to go over the requirements for the event. During this planning for the management of the crowd, whether there will be alcohol on sale or consumed at the event, which of the venue layouts will be utilised, whether the kiosk will be in operation etc. will be discussed.

Following this discussion, the Elphin Sports Centre Event Information Form must be submitted to the Centre at least 21 days prior to the event.

This can be found on our website at the following link:

[https://www.elphinsportscentre.org.au/wp-content/uploads/2022/04/ESC\\_Event\\_Submission-Form-v1.pdf](https://www.elphinsportscentre.org.au/wp-content/uploads/2022/04/ESC_Event_Submission-Form-v1.pdf)

*Should the link fail to work, please contact Elphin Sports Centre for the current version of these documents.*

Along with this, prior to the event, regular checks of the restriction and requirements from the Tasmanian Government, via the Coronavirus Tasmania Website, and any other community updates will be undertaken.

On the event day/s prior to the event opening to the public, a short briefing with the COVID-19 Marshalls to ensure all relevant information is communicated, such as problem areas to be aware of and what is required to safely manage the event.

### B) DURING EVENT MANAGEMENT

During the event, COVID-19 Marshals are required to manage the patrons in attendance.

#### i) Entry & Queuing

This starts with the queuing for the event, both inside and outside depending on the queue sizes. Along with this, making sure patrons are adhering to all government requirements for attending events, such as checking in and wearing of face masks (if required).

#### ii) Patron Flow Around Event

This includes instructing patrons to remain/return to a seat when not using the toilet facilities or kiosk (if operating) if the event is seated and to keep queues spaced correctly, walkways clear and patrons walking the right way where patron flow is directional.

If the event is free-moving or combination, Marshals will be required to help maintain the flow of patrons around the venue around the event in a safe manner. This includes helping to space patrons and to keep walkways flowing in the correct direction.

**iii) Cleaning**

Cleaning of touchpoints is undertaken during the event, by Elphin Staff and/or event COVID-19 Marshals depending on the event and prior arrangements.

Further information can be found in the Cleaning Section (Section 6) of this Plan

**iv) Fire & Emergency Evacuation**

If in case of an emergency evacuation being required, the Elphin Sports Centre Fire & Evacuation Plan outlines the evacuation protocols for exiting the building in an emergency. A copy of this can be found on the Elphin Website

[https://www.elphinsportscentre.org.au/wp-content/uploads/2021/01/ESC\\_Fire%5E0Evac\\_Plans\\_2020\\_web.pdf](https://www.elphinsportscentre.org.au/wp-content/uploads/2021/01/ESC_Fire%5E0Evac_Plans_2020_web.pdf)

*Should the link fail to work, please contact Elphin Sports Centre for the current version of these documents.*

**v) High-Risk Activities/Alcohol**

If high-risk activities are to be undertaken, additional steps must be taken to manage the risk. Additional COVID-19 Marshals are required to help manage the high-risk activities. Where practical steps to help keep the high-risk activities separate from the general areas should be undertaken. Should this be impractical, steps must be taken to limit the interactions of patrons in the high-risk activities areas of the event from the general areas of the event as much as is possible.

If alcohol is to be consumed at the event, additional management steps must be taken to manage the “wet area/s”. This includes additional COVID-19 Marshals to help manage the patrons in these areas and following all requirements by Licencing in regard to the Liquor Licence and the Tasmanian Government in relation to requirements for alcohol consumption in public locations during the COVID-19 pandemic.

vi) **Exiting event**

During the event, and at the conclusion of the event, COVID-19 Marshals are required to help manage patrons exiting the venue, by directing them to the correct exit point and to keeping patrons spaced correctly.

**C) AFTER EVENT MANAGEMENT**

Following the event, a review will be undertaken to assess any aspects of the COVID-19 management plan and adjustments made for following events.

In the case of a multiple-day event, a review of each day is also be undertaken. If any issues are identified, any adjustments will be communicated to COVID-19 Marshals for the following day at the pre-event briefing.

## **6. CLEANING**

Elphin Sports Centre has a Cleaning Schedule and Cleaning Procedures Summary which can both be found on the Elphin Sports Centre Website at the following links:

- **Cleaning Schedule** – <https://www.elphinsportscentre.org.au/wp-content/uploads/2022/02/Elphin-Sports-Centre-Cleaning-Schedule.pdf>
- **Cleaning Procedures Summary** – <https://www.elphinsportscentre.org.au/wp-content/uploads/2022/02/Elphin-Sports-Centre-Cleaning-Outline-Summary-V1.pdf>

*Should the links fail to work, please contact Elphin Sports Centre for the current version of these documents.*

## 7. REVISIONS

Summary of the revisions to this document can be seen in the table below.

Please make sure that you check regularly for the most up-to-date version as this document is subject to change.

Version 1.0	Initial Version
Version 1.1	Fixed typo on portable grandstand size.
Version 1.2	Updated to Include Link to Elphin Sports Centre Event Submission Form Following Approval of On-Going Venue Plan by Public Health.